



SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2DHS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

INTERNAL QUALITY ASSURANCE COMMITTEE

MINUTES OF NAAC IQAC COMMITTEE MEETING IN PRINCIPAL'S ROOM

Conduct of the Meeting:

Meeting of IQAC Committee Meeting held on dated 7th October, 2024 at Principal's Room at 4:00 PM.

Dr. Narendra Kumar Sharma	Principal	
Dr. Manjari Shukla	IQAC Coordinator	
Dr. Krishna Kant Gupta	Special Invitee	
Dr. Anshul Pant	Teacher Member (Science)	
Dr. Krishna Kumar	Teacher Member (Commerce)	
Mr. Vishal Sharma	Member (Librarian)	
Dr. Yogendra Nath Tiwari	Teacher Member (Education)	
Ms. Rabi Singh	Alumni Member	
Mr. Subhash Chandra Tiwari	Administrative Officer	

The IQAC Coordinator opened the meeting by greeting all members.

Agenda:

1. Preparation of Peer Team Visit on 9th-10th October, 2024
2. Duty Allotment

Welcome Committee Formation

The committee for welcoming the NAAC peer members was officially formed. The members are as follows:

NAME	DUTY
Ms. Aarti Singh	Digital Banner
Ms. Jaya Singh	Cultural events rehearsal
Ms. Tanu Singh	Overall Decoration
Dr. Anshul Pant (Science) Dr. Rohit Jain (Education) Mr. Ajay Kumar Pal (Commerce)	Departmental presentations
Mr. SD Tripathi	Transportation
Mr. Subhash Tiwari	Lunch & Snacks of Peer Team
Mr. Yogendra Nath Tiwari	Discipline maintenance



Principal's
SRI KRISHNA DUTT ACADEMY
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Raibareilly Road, Lucknow

2. Review of Welcome Activities

- A detailed plan for welcoming Dr. P. Subhramanyam Yadapadithya, Dr. Pratibha Sharma, and Dr. Lata More was discussed.
- Key activities include:
 - Welcome on October 9, 2024
 - Tour of the campus facilities
 - Scheduled meetings with faculty, Students, Alumni and Employers
 - Cultural program in the evening

3. Assignment of Responsibilities

- Hon'ble Dr. N.K Sharma, Chairperson will handle the welcome speech and introductory session.
- Dr. Manjari Shukla, IQAC Coordinator is responsible for organizing the campus tour.
- Ms. Aarti Singh will coordinate meetings with faculty members.
- Mr. SD Tripathi will arrange refreshments and meals.
- Mr. Jaya Singh and Ms. Roshni Yadav will oversee the cultural program and manage participants.

4. Discussion on Logistics

- Transportation arrangements for the peer members were confirmed.
- Accommodation details are shared, and confirmation of their arrival times will be received soon.
- Necessary materials and documents for presentations were assigned to Mr. Subhash Tiwari.
- Technology setup for presentations and meetings was discussed and will be checked prior to the visit.

5. Q&A Session

- Open floor for questions regarding any aspect of the visit preparation.
- Addressed concerns regarding timing and availability of faculty members for the meetings.

Adjournment:

The meeting was adjourned at 5:30 pm with wishing good luck to all.



Principal
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Raibareilly Road, Lucknow

The Institution has to make local transportation arrangements from the hotel / place of stay to Institution and back for the Peer Team members during the visit period. Institution shall also arrange lunch and snacks during the visit. The expenditure thus incurred is to be fully borne by the Institution (not reimbursable).

For Communication

Sri Krishna Dutt Academy
Plot no- 2D/HS-1 Vrindavan Yojna Raebareli Road, Lucknow- 226025, Uttar Pradesh
AISHE-ID: C-71535 & TRACK-ID: UPCOGN116375,
Accreditation Cycle: 1

Visit Date: 09/10/2024 to 10/10/2024

Prof. P Subrahmanya Yadapadithaya (Former Vice Chancellor, Mangalore University, Dakshina Kannada- 574199, Mangaluru, Karnataka) Res: House No. 206, Laxminagar Apartments, K R Rao Road, Near PVS Circle, Kodialbai, Dakshina Kannada- 575003, Mangaluru, Karnataka	Chairperson (Male)	Mob. : 9449207503 Email: yadapadithayaps@gmail.com
Prof. Pratibha Sharma Professor, School of Chemical Sciences, Devi Ahilya University, Indore- 452001, Madhya Pradesh	Member Coordinator (Female)	Mob. : 9425187226/ 9131719322 Email: drpratibhasharma@yahoo.com
Dr. Lata More Principal, Sane Guruji Vidya Prabodhini Comprehensive College of Education, Khiroda, Jalgaon- 425504, Maharashtra	Member (Female)	Mob. : 9421884125 Email: more_lata@rediffmail.com

At HEI:

Dr. Narendra Kumar Sharma Principal, Sri Krishna Dutt Academy, Plot no- 2D/HS-1 Vrindavan Yojna Raebareli Road, Lucknow- 226025, Uttar Pradesh	Mob. : 9413135301 Email: info@skdacademy.co.in
Dr. Manjari Shukla IQAC / CIQA coordinator, Sri Krishna Dutt Academy, Plot no- 2D/HS-1 Vrindavan Yojna Raebareli Road, Lucknow- 226025, Uttar Pradesh	Mob. : 8218751325/ 8840112734 Email: tripathiskd@gmail.com

At NAAC :

Dr. B. S. Ponmudiraj Adviser, National Assessment and Accreditation Council (NAAC), Jnana Bharathi Road, P. B. No. 1075, Nagarbhavi, Bengaluru - 560 072, Karnataka	Tel. : 080-23005133(D), 135 Mobile. : 9449002745 Fax: 080-23210270 E-mail: bs.ponmudiraj@naac.org.in Web: www.naac.gov.in
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